

Appendix 1 (9/17/13)

Teacher Education Council Report - September 6, 2013

Members Present: Kimberly Arsenault, Madeline Kulka, John Yelding

The TEC committee reviewed the purpose of committee in order to determine the stakeholders outside of the education department and outline the topics for upcoming year.

1. The stakeholders are now classed into two divisions: TEC-K12 populations and TEC-Hope college-wide populations. Each of these will be invited to meetings as the topic warrants.
2. There are permanent invitees - *members of the education department, two teacher candidates, principals and teachers from the K-12 schools, a representative from the OAISD*), as well as intermittent ones -- those Hope faculty from other departments affected by education majors/minors invited pursuant to topic relevancy.
3. The two foci for the year are (a) creating student teacher evaluations reflective of the Danielson model and InTASC standards and (b) examining current educational issues pertaining to teacher preparation.

Assessment Committee Report – September 12, 2013

This year's charge for Assessment Committee is to work on utilizing the data we have and examine ways on how it can best be used.

13-14 Assessment Committee Goals:

1. Department Assessment Reports
 2. AcAb Writing Assessment
 3. S.A.L.T
1. Department Assessment Reports: Last year members of Assessment Committee met with individual department chairs. The goal was to identify what types of assessment were taking place within department. What challenges they may be facing? What can the Assessment Committee do to help? What types of resources are needed?

A sub-committee of Assessment will now work on looking at the results of these meetings to consolidate and find meaningful ways to move forward with the information.

2. AcAb Writing Assessment: The Assessment Committee is in need of some guidance as to what direction AcAb would like them to go in regards to the passed writing recommendation made last year. Assessment Committee has concerns of the how, when, and what of the plan. What are the expectations of Assessment Committee?

Thoughts discussed included:

- *Is each department to provide samples/rubrics/ etc?
- *What is the Assessment Committee charge to help AcAb?
- *Does each department report/submit what is currently being done to assess student writing?
- *Is this plan to be put into place by January?

In general, the Assessment Committee needs more guidance as to what the expectations and direction they should be working towards. They would like AcAb to discuss this as soon as possible so the Assessment Sub-Committee can get started on this project.

3. S.A.L.T: The Assessment Committee will review the S.A.L.T with a focus on disconnect between institution and instructor. They will also address faculty and student complaints and will take time to evaluate and revise the content and implementation of the instrument.

Academic Computing Committee Report - September 12, 2013

Members in attendance: Barry Bandstra, Rob Hodson, Jason Gillmore, Patrick Morgan, Pamela Koch, Bill Pannacker, Jeff Pestun

The Academic Computing Committee reviewed the mission of the committee and its predecessor, the Academic Computing Advisory Team. It was noted that Carl Heideman is listed as the director of CIT however, his title is actually the Director of Process and Innovation. This should be changed this year to have both the director of CIT and the Director of Process and Innovation as committee members. The benefits of having the Academic Computing Committee placed under Academic Affairs Board was discussed, specifically response to faculty.

The committee discussed the need to develop an assessment of the summer online course program. Specifically, the chairperson of the Assessment committee will be invited to our next meeting to begin the process of an assessment program. There are also plans for a GLCA online course conference which ACC will have a role in facilitating and forming an agenda and will discuss how much of our own program will be released at that conference.

The Innovation Book circle is also underway and will have a luncheon on Tuesday September 17, 2013. ACC members are all invited to attend and here what faculty around campus are getting out of the book and discussion on technology in higher education.

Library Committee Report – September 12, 2013

The Library Committee met for its first time this year on September 12. The primary purpose of the meeting was to provide an orientation for new and old members. The committee reviewed the Faculty Handbook's description, the annual report from 2012-2013, and Library Director Kelly Jacobsma summarized recent major library activities and challenges. A key challenge is meeting the increasing budget needs created by rapidly rising costs of electronic journals. The library recently cut \$50,000 in this area, in consultation with academic departments. A major change in the library has been the move of the music library, formerly in Nykerk, to the second floor of the VanWylen Library. As Kelly looks ahead, a major job facing library staff will be preparing a self-study for an upcoming external review – the first since 1997. And finally, a future challenge will be developing improved tools and an improved process for ongoing assessment. The committee passed one motion intended to bring the wording of the Faculty Handbook in line with the current structure of the Joint Archives. Because there is no longer a Joint Archives "Council," the committee voted to recommend that the word "council" be removed from #4 in its list of duties.