

Appendix B

Copy of email sent Sept. 24 from Chris Barney, Professor of Biology to Professor Curtis Gruenler, Chair of Administrative Affairs Board

Hi Curtis,

I noted from the faculty meeting today that Hope does not yet have a policy regarding students video recording or audio recording our lectures/class activities without our permission. Provost Ray indicated that we should inform students in our classes of whatever policy we have and that we should let the members of the AdAB know our ideas about this. I believe this issue is of considerable importance and has intellectual property, academic freedom, student privacy and college advancement components.

My idea is that what I and my students do in my classroom is for classroom/student/faculty use only and that it is not to be video recorded or audio recorded without my permission (nor even photographed) and if I do give permission (which I sometimes do for audio recording) such recordings cannot be shared with anyone in anyway. However, what my policy is will have no standing with the students unless it is supported by Hope College. Thus I would like to be able to say the following in my syllabi and have this statement fully supported by Hope College.

"Students and other course participants are not allowed to photograph, video record or audio record any activity in the classroom, including student discussions, the instructor's lectures and other comments, and materials written on the black board, whiteboard or overheads without permission in writing from the instructor or from the instructor and the students in the case of student discussions. Students who do not abide by this policy will be assigned a grade of F for the course and will no longer be allowed to attend the class. Students who do not abide by this policy and who share such photographs, video recordings, or audio recordings with others in any format (for example as an Internet video, by making duplicates for distribution or by sending copies by electronic means directly to others) will be expelled from Hope College and Hope College will pursue legal action against the perpetrators on behalf of the College, the other students in the class and the instructor."

Of course, this statement may need to be tweaked a bit (or a lot) by the lawyers whom Provost Ray mentioned today in the faculty meeting.

Please let me know, in your role as Chair of AdAB as soon as possible when I can begin placing this policy statement in my syllabi and otherwise making this policy known to my students. On the other hand, if the Administration of Hope College and/or the Administrative Affairs Board does not believe the policy statement I have come up with is a good one or is very workable (I don't think it is very good myself), then I would appreciate it if the Administrative Affairs Board would develop a policy in this area as soon as possible. Without such a policy I believe the college, its instructors and Hope students are at significant risk of students using social media to share material from classrooms that should not be shared (which might be either an outstanding lecture by an

instructor as this would be the instructor's/Hope's intellectual property or something students might reveal about themselves as part of a class discussion).

Thank you.

Chris